



# Durley Parish Council

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The AGM of Durley Parish Council will be held on Tuesday 5<sup>th</sup> May, 2026 in the Ken Stainer Suite in Durley Memorial Hall, Durley at 7.30 p.m.

## AGENDA

### 1. ELECTION OF OFFICERS:

- Election of Chair
- Election of Vice Chair
- Election of Hall Management Committee Chair
- Election of Hall Management Committee Vice Chair
- Election of Highways Officer
- Election of Footpaths Officer
- Election of Recreation Ground Chair
- Election of Sawmills representative
- Election of Transport representative

### 2. Apologies for Absence:

3. Any Declarations of Interest under the Code of Conduct. Adoption and signing of Code of Conduct and Declaration of Office and Register of Interest Forms.

4. Agree the Minutes of the previous Meeting held on 14<sup>th</sup> April, 2026.

### 5. Matters arising:

- (a) Report on any updates from Southern Water and Danny Chambers regarding Pumping Station and Heathen Street/Stapleford Lane works. Letter to residents.
- (b) Progress of Planning Application for Change of Use at The Sawmills.
- (c) Bus Shelter refurbishment Grant Application. Legal Agreement.
- (d) Noticeboard outside of The Robin Hood repairs.
- (e) Any matters arising from the Annual Parish Assembly.

6. County Councillor’s Report – CC Williams.

7. District Councillors’ Report – DC Miller, DC Williams, DC Latham.

8. Public Participation items by invitation of the Chairman.

### 9. Correspondence:

Any correspondence received after this Agenda has been printed, and received before 5<sup>th</sup> May will be brought to this Meeting.

10. Recreation Ground Report: Cllr Watts/Cllr Gillett.
11. Sawmills Report: Cllr Rutherford.
12. Neighbourhood Watch Report: Cllr Watts.
13. Highways Report: Cllr Rappini.
14. Financial transactions: Councillors to agree invoices presented by the Clerk and agree BACS payments. Internal Audit for 2025-26 is completed and satisfactory.
  - (a) Agree for the Chair and the Clerk to sign the Annual Governance Statement for 2025-26 for the External Audit Annual Return.
  - (b) Agree for the Chair and the Clerk to sign the Accounting Statement for 2025-26 for the External Audit Annual Return.
  - (c) Agree and sign Register of Interest Form from External Auditor.
15. Hall: Cllr Pitter – Progress of 3<sup>rd</sup> section of car park. Hall kitchen refurbishment update. Quote for painting work at Hall. Report from Hall Management Meeting (22.4.26). Revised Hall Hire Charges from 1.6.26.

16. Planning:

26/00748/HOU. Mr & Mrs Clarke. Conversion of the existing 1 and a ½ storey garage into a office/gym to include a double roof dormer to the south elevation. Demolition of the existing utility room and erection of a single storey side extension to connect the proposed office/gym to the main property to include 1 roof lantern. An additional single storey rear/side extension and the erection of a detached single storey garage to the south east corner of the site. Mistletoe Downe, Kytes Lane, Durley.

Any planning applications or decisions received after this Agenda is printed, but received before 5<sup>th</sup> May will be put to this Meeting for a decision so that Planning deadlines can be met.

Mrs Anne Collins  
Clerk to Durley Parish Council  
27<sup>th</sup> April, 2026